

St Antony's College

Graduate Common Room

By-Laws

Part I: Preliminary Provisions

Article 1: Interpretation

1. The GCR makes these By-Laws in the exercise of its powers under Article 8.1 of the GCR Constitution, hereafter referred to as the 'Constitution'.
2. Any dispute regarding the interpretation of the By-Laws shall be referred to the Chair for resolution.
3. When resolving a dispute under Article 1.2 of the By-Laws, the Chair shall interpret the By-Laws in a manner that does not conflict with the Constitution. In the event of any conflict, the provisions of the Constitution shall prevail.

Article 2: Definitions

1. 'Academic Year' means the combination of Michaelmas, Hilary, and Trinity terms as reckoned according to the dates fixed by the Council of the University and published in the Oxford University Gazette.
2. 'Candidate' means a GCR Member seeking to be elected for a position on the GCR Committee.
3. 'College' means St Antony's College.
4. 'Committee Member' means a person holding a position on the GCR Committee.
5. 'Committee Meeting' is the meeting between GCR Committee Members.
6. 'EDI' means Equality, Diversity and Inclusion.
7. 'Executive Board Meeting' is the meeting between GCR Executive Members.
8. 'GCR' means St Antony's College Graduate Common Room at the University of Oxford.
9. 'GCR Member' means a person currently studying for a graduate degree at the College, who has not opted out of membership, and is (i) a Student of the University as defined in sections four and five of Statute II of the University, (ii) admitted by the University to the Register of Visiting Students, or the Register of Recognised Students, or (iii) studying for a certificate or diploma of the University.
10. 'GCR General Meeting' has the meaning given by Article 25.
11. 'Governing Body' means the sovereign body of the College, which holds responsibility for all the activities, policies, finances and staffing of the College.
12. 'Majority vote of the members' means that, for the vote to pass, it must be approved by more than 50% (50% + 1) of those who are members, not simply of those who are voting.

13. 'Management Executive Team' means the body responsible for the preparation of the budget, day-to-day administrative issues and the recommendations for academic appointments.
14. 'Simple majority' means the majority of those who are voting.
15. 'St Antony's College' means a registered charity in the UK (no. 1141293) and an establishment to which part II of the Education Act 1994 applies.
16. 'Student' means a person who is a student member of the University as defined in sections 4 and 5 of Statute II of the University.
17. 'Term' refers to either the period of Michaelmas Term, Hilary Term or Trinity Term, as reckoned according to the dates fixed by the Council of the University and published in the Oxford University Gazette.
18. 'University' means the University of Oxford.
19. In addition to the terms defined in this Article, additional defined terms used herein shall have the meanings assigned thereto in the relevant provisions of these By-Laws.

Article 3: Values

1. Recognising its cosmopolitan and diverse nature, the GCR shall be a non-discriminatory body, upholding equality regardless of race, sex, sexual orientation, gender identity, disability, nationality, or religious affiliation, and shall operate in a fair and democratic manner.

Article 4: Finances

1. In accordance with Article 14.2 of the Constitution, the termly allocation of GCR financial resources shall be decided by the Treasurer every Term in consultation with the GCR Executive Board. When consulted, the Executive Board expresses its position by a simple majority vote.
2. Additional expenditures can be authorised by a simple majority vote of the GCR Executive Board or the GCR Committee, or by passing a motion in a GCR General Meeting.
3. The GCR Treasurer shall be responsible for keeping a full record of all GCR income and expenditures and present it every Term to the College and the GCR Executive Board.
4. Standing Orders may establish optional levies to be paid by GCR Members.
5. Clubs and Societies that receive funding from the GCR should provide the GCR Treasurer with a Termly report on how the funds have been distributed for use.

Part II: The Committee

Article 5: The Committee

1. The GCR shall have a Committee composed of two sets of elected Committee Members:
 - a. Executive Members, which together constitute the Executive Board, and
 - b. Officers, which together constitute the Body of Officers.

Article 6: The Executive Board

1. The GCR shall have an Executive Board composed of the Executive Members.
2. The Executive Members are:
 - a. The President;
 - b. The Chair;
 - c. The Secretary;
 - d. The Treasurer;
 - e. Two Vice Presidents for Academic Affairs;
 - f. Two Vice Presidents for EDI Affairs;
 - g. Two Vice Presidents for Social Affairs; and
 - h. Two Vice Presidents for Welfare Affairs.
3. The Executive Board shall keep the Committee fully informed of any decisions made and shall give the highest consideration to the opinions of all Committee Members in its deliberations.

Article 7: Body of Officers

1. Standing Orders shall determine the establishment and abolition of Body of Officers positions.
2. Standing Orders shall determine the number of individuals required to hold an Officer position, provided that no more than two individuals may hold the same position.
 - a. In the case a Standing Order provides that only one individual must hold an Officer position, the Officer shall be elected in the Michaelmas Term elections;
 - b. Instead, if a Standing Order provides that two individuals must hold an Officer position, one Officer shall be elected in the Michaelmas Term elections, and the other Officer shall be elected in the Hilary Term elections.
3. Standing Orders may confer the status of Officer upon the College Bar Manager. If so, the Bar Manager shall have all the rights and duties of an Officer, but the position shall not be subject to election.

Article 8: Duties common to all Committee Members

1. Committee Members are subject to those duties imposed on them by the Constitution, By-Laws and Standing Orders, and shall discharge those duties to the best of their abilities.
2. The duties of each Committee Member include, but are not limited to:
 - a. promoting the expressed wishes of the GCR on or to other bodies;
 - b. actively participating in GCR General Meetings, Committee Meetings, and, if serving as Executive Members, also in Executive Board Meetings.
 - c. providing reports upon request of the President; and
 - d. training their successors, including but not limited to the making of handover notes.
3. If a Committee Member fails to attend GCR General Meetings, Committee Meetings, or, in the case of Executive Members, Executive Board Meetings, beyond the maximum number of absences permitted by a Standing Order, the Chair may initiate a conversation with the Committee Member and may suggest resignation. Should the member decline to resign and no resolution be reached, the removal procedure may be initiated against them.

Article 9: Benefits of Committee Members

1. Committee Members, in the performance of their duties, may receive only those benefits that are established by Standing Orders or provided by the College. Benefits provided by the College shall be explicitly stated in a Financial Agreement between the GCR and the College, which shall be accessible to all GCR Members.
2. GCR Members recruited by the GCR to aid its running may receive only those benefits that are established by Standing Orders.

Article 10: Term of Office of Committee Members

1. Committee Members serve for one year, beginning from the date the election results are announced.
2. Committee Members shall remain GCR Members for their entire term of office. Should a Committee Member cease to be a GCR Member, they shall cease to be a Committee Member and that position shall become vacant.
3. Should a Committee Member finish their studies at the College, they shall cease to be a Committee Member and that position shall become vacant.

Article 11: Resignation of Committee Members

1. Any Committee Member shall have the full right to resign from their position after consultation with the President.
2. The President shall have the full right to resign from their position after consultation with the Chair and the College.

Article 12: Appointment of Committee Members to fill vacancies

1. In the event of a vacancy on the Committee, the Executive Board shall, as soon as possible, provisionally appoint a GCR Member to the position by a majority vote of the Executive Members, with the appointment lasting for one month.
2. The individual provisionally appointed shall be formally confirmed by a simple majority vote at a GCR General Meeting within that month. If no vote is held within the month, the appointee shall vacate the position.
3. If the appointment is confirmed during the GCR General Meeting, the Committee Member in question shall remain in office for the remainder of the unfinished term only.
4. In the event of a vacancy in an Executive Board position, the Executive Members may, during an Executive Board Meeting, agree to distribute the responsibilities of the vacant position among themselves until the vacancy is filled.
5. Vice Presidents appointed under the procedure provided by this Article shall not be included in the presidential line of succession outlined in Article 13.

Article 13: Presidential Line of Succession

1. During elections, GCR Members shall cast a separate ballot to select their preferred candidates from among those running for the Vice President positions available to determine the line of succession to the President in the event of a vacancy.
2. The Vice President who receives the highest number of votes in the separate ballot provided by Article 13.1 during the Hilary Term elections shall be first in the line of succession. The Vice President with the highest number of votes in the aforementioned ballot during the Michaelmas Term elections shall be second in the line of succession. The second, third, and fourth most-voted Vice Presidents in the Hilary Term ballot shall be, respectively, third, fifth, and seventh in the line of succession. The second, third, and fourth most-voted Vice Presidents in the Michaelmas Term ballot shall be, respectively, fourth, sixth, and eighth in the line of succession.
3. The presidential line of succession provided by Article 13.2 is the following:
 - a. Most voted Vice President in the Hilary Term ballot;
 - b. Most voted Vice President in the Michaelmas Term ballot;
 - c. Second most voted Vice President in the Hilary Term ballot;
 - d. Second most voted Vice President in the Michaelmas Term ballot;
 - e. Third most voted Vice President in the Hilary Term ballot;
 - f. Third most voted Vice President in the Michaelmas Term ballot;
 - g. Fourth most voted Vice President in the Hilary Term ballot; and
 - h. Fourth most voted Vice President in the Michaelmas Term ballot.
4. The electoral system used to determine the presidential line of succession shall be the Single Transferable Vote (STV). Votes for candidates running for the Vice President positions who are not elected shall be transferred to the elected Vice Presidents in accordance with the Single Transferable Vote (STV) system.
5. In the event of a tie in the number of votes when determining the presidential line of succession, precedence shall be established by drawing lots.

Article 14: Acting President and Presidential Succession

1. If the President is temporarily unable to fulfil their duties for any reason, including but not limited to being abroad, illness, or other impediments, the first Vice President in the presidential line of succession, as outlined in Article 13, shall assume the role of Acting President and fulfil the President's duties.
2. Should the first Vice President in the line of succession also be temporarily unable to fulfil the President's duties, the next Vice President in the line of succession shall assume the role of Acting President, and so on.
3. In the event the position of President becomes vacant, Vice Presidents shall automatically succeed in the presidency, assuming the role of President, according to the presidential line of succession outlined in Article 13, and shall serve only for the remainder of the President's term.

Article 15: The Teams

1. The Committee Members are organised into five Teams:

- a. The GCR Administrative Team consists of the President, the Chair, the Secretary and the Treasurer.
 - b. The GCR Academic Team consists of the Vice Presidents for Academic Affairs, who jointly lead it, and Officers established by Standing Orders.
 - c. The GCR EDI Team consists of the Vice Presidents for EDI Affairs, who jointly lead it, and Officers established by Standing Orders.
 - d. The GCR Social Team consists of the Vice Presidents for Social Affairs, who jointly lead it, and Officers established by Standing Orders.
 - e. The Welfare Team consists of the Vice Presidents for Welfare Affairs, who jointly lead it, and Officers established by Standing Orders.
2. The Vice Presidents shall convene regular meetings with their respective Team Members to plan their Team's initiatives.
 3. The Vice Presidents shall regularly report on their Teams' initiatives to the Executive Board and shall ensure that the President is duly informed about their Team's activities and plans.
 4. Officers shall work in cooperation with their Vice Presidents and shall keep them fully informed of their activities and plans at all times. Any event organised by the Officers and requiring a room booking shall receive prior approval from one of their Vice Presidents, and the room booking form shall bear the signature of one of their Vice Presidents.

Part III: Committee Members' Remits

Article 16: The President

1. The President:
 - a. Is the principal liaison between the College and the GCR;
 - b. Represents the GCR at College Governing Body meetings;
 - c. Represents the GCR at College Management Executive Team (MET) meetings;
 - d. Disseminates relevant information from the College to GCR Members;
 - e. May convene Executive Board, Committee and GCR General Meetings; and
 - f. Ensures, as far as possible, that the other Committee Members fulfil their duties.

Article 17: The Chair

1. The Chair is an impartial position. They:
 - a. Chair Executive Board, Committee and GCR General Meetings; ensure the smooth progress of their works by enforcing the Constitution, the By-Laws and the Standing Orders. They:
 - i. Convene Executive Board, Committee and GCR General Meetings and announce their day, time and place;
 - ii. Set the agenda and share it with the other members; send out the General GCR Meeting agenda to all GCR Members before the meeting;
 - iii. Preside over the meetings; give the floor, manage and moderate the discussion, maintain order, open and close voting, clarify the meaning of the vote, and announce the results; and
 - iv. Do not vote during Executive Board, Committee and General GCR Meetings.

- b. Are responsible for the fair and proper running of Elections and Referenda;
- c. Solve the disputes over the interpretation of the Constitution;
- d. Ensure, as far as possible, that the Constitution, the By-Laws and the Standing Orders are respected by all GCR Members; and
- e. Make available to GCR Members on the GCR website the documents relevant to the GCR, particularly the latest version of the Constitution, the latest version of the By-Laws, the Standing Orders and the Motions passed.

Article 18: The Secretary

1. The Secretary:
 - a. Assists the President in managing the day-to-day affairs of the GCR;
 - b. Promotes effective coordination and organisation within the Committee; facilitates communication among the GCR Teams and the President within the Executive Board;
 - c. Manages the GCR communication through the GCR website and the GCR social media platforms;
 - d. Organises the provision of the merchandise stash for GCR Members;
 - e. Together with the Vice Presidents for Social Affairs, is the main signatory on room booking forms for events organised by individuals who are not Members of the GCR Committee;
 - f. Organises the Term card and sends out the GCR Weekly newsletter; and
 - g. Takes minutes at GCR General, Committee and Executive Board Meetings.

Article 19: The Treasurer

1. The Treasurer:
 - a. Oversees the GCR budget and reimburses GCR Members for related expenses;
 - b. Oversees the GCR bank account;
 - c. Oversees the allocation of Clubs and Societies Funding;
 - d. Keeps a full record of all GCR income and expenditures and presents it every Term to the College and the GCR Executive Board; and
 - e. Maintains regular communication and coordination with the relevant College staff.

Article 20: Vice Presidents for Academic Affairs

1. The Vice Presidents for Academic Affairs:
 - a. Lead the GCR Academic Team;
 - b. Liaise between the faculty, administration and GCR on academic affairs;
 - c. Plan, together with the relevant Officers, if any, the language immersion nights;
 - d. Plan, in conjunction with the Officers in the GCR Academic Team, events to allow GCR Members to showcase their academic work and for the enrichment of academic life at the College, which may include lectures, seminars and a termly research-in-progress conference;
 - e. Provide support to GCR Members seeking to organise conferences; and

- f. Cultivate relationships with the College's alumni staff as necessary, and periodically assists in the invitation of external speakers to the College.

Article 21: Vice Presidents for EDI Affairs

1. The Vice Presidents for EDI Affairs:
 - a. Lead the GCR EDI Team;
 - b. Ensure that the diversity of the GCR is respected and celebrated;
 - c. Plan, in conjunction with the Officers in the GCR EDI Team, events for the benefit and specific welfare of the diverse communities of which College Students are a part;
 - d. Work with other GCR Teams to ensure that appropriate EDI considerations are made at GCR-sponsored events; and
 - e. Liaise with the College staff on issues pertaining to the EDI needs of all Students in the College.

Article 22: Vice Presidents for Social Affairs

1. The Vice Presidents for Social Affairs:
 - a. Lead the GCR Social Team;
 - b. Together with the Secretary, are the main signatories on room booking forms for events organised by individuals who are not Members of the GCR Committee;
 - c. Oversee and manage events equipment;
 - d. Plan and conduct social events in conjunction with the Officers in the GCR Social Team;
 - e. Maintain regular communication and coordination with the relevant College staff; and
 - f. Together with the College, plan and execute Welcome Week preceding Michaelmas Term.

Article 23: Vice Presidents for Welfare Affairs

1. The Vice Presidents for Welfare Affairs:
 - a. Lead the GCR Welfare Team;
 - b. Together with the College, organise Mental Health Awareness Week;
 - c. Plan, in conjunction with the Officers in the Welfare Team, events for the benefit of the mental, physical, and spiritual well-being of students in the College, which may include welfare teas;
 - d. Liaise with the relevant College staff on issues pertaining to the welfare of all Students in the College; and
 - e. Work with other GCR Teams on ensuring welfare at GCR-sponsored events.

Article 24: Body of Officer's Remits

1. Standing Orders shall provide for the remits of all Body of Officers positions.

Part IV: GCR General, Committee and Executive Board Meetings

Article 25: GCR General Meetings

1. GCR General Meetings are a platform for all GCR Members, including the Executive Members and the Officers, to share information, ideas, feedback, and concerns on all matters related to College life.
2. GCR General Meetings shall be held in the Combined Common Room at St Antony's College. Meetings may alternatively be conducted online or in another physical location upon decision of either the President or the Chair.
3. There shall be a minimum of two GCR General Meetings every Term.
4. All GCR Members present at a GCR General meeting must act on a basis of mutual respect and without any form of personal insult or assault. GCR Members must not make contributions that may be perceived as a violation of the College's Code of Student Discipline.
5. Any GCR Member may contribute to the agenda of a GCR General Meeting by sending to the Chair any points of discussion before the meeting.
6. Standing Orders may permit proxy voting during GCR General Meetings, establishing the procedures for its implementation.
7. Standing Orders may establish additional provisions regarding GCR General Meetings.

Article 26: Committee Meetings

1. Every Committee Member shall have the right to attend, speak at and vote at all Committee Meetings.
2. Committee Meetings shall be held in the Combined Common Room at St Antony's College. Meetings may alternatively be conducted online or in another physical location upon decision of either the President or the Chair, provided no objections are raised by the Committee.
3. There shall be a minimum of one Committee Meeting every Term.
4. Any Committee Member may contribute to the agenda of a Committee Meeting by sending to the Chair any points of discussion before the meeting.
5. GCR Members may attend Committee Meetings unless the Committee resolves to convene in a closed session.
6. GCR Members may address the Committee upon invitation by either the President or the Chair.

Article 27: Executive Board Meetings

7. Every Executive Member shall have the right to attend, speak at and vote at all Executive Board Meetings. Executive Members shall not vote in the removal procedures initiated against them.
8. Executive Board Meetings shall be held in the Combined Common Room at St Antony's College. Meetings may alternatively be conducted online or in another physical location

upon decision of either the President or the Chair, provided no objections are raised by the Executive Board.

9. There shall be a minimum of one Executive Board Meeting every Term.
10. Any Executive Member may contribute to the agenda of an Executive Board Meeting by sending to the Chair any points of discussion before the meeting.
11. GCR Members may attend Executive Board Meetings unless the Executive Board resolves to convene in a closed session.
12. GCR Members may address the Executive Board upon invitation by either the President or the Chair.
13. GCR Officers may attend and speak at Executive Board Meetings unless the Executive Board resolves to convene in a closed session.

Part V: Standing Orders, Motions and Referenda

Article 28: Standing Orders

1. Standing Orders are rules established in accordance with the procedures outlined in these By-Laws and are subject to the provisions of the Constitution and of the By-Laws. They may:
 - a. Provide for additional remits or duties for the Committee Members;
 - b. Establish and abolish Body of Officers' positions and provide for their remits;
 - c. Provide additional rules for electoral and referenda procedures and campaigns;
 - d. Provide additional rules for the procedure to pass a Motion;
 - e. Regulate GCR General, Committee and Executive Board Meetings procedural matters;
 - f. Regulate GCR General Emergency Meetings, Committee Emergency Meetings and Executive Board Emergency Meetings;
 - g. Establish optional levies to be paid by GCR Members;
 - h. Establish GCR-provided benefits for Committee Members and for GCR Members recruited by the GCR to aid its running, including a duty allowance;
 - i. Establish rules for conducting GCR events;
 - j. Establish rules for the use of GCR facilities;
 - k. Establish rules for the use of GCR Social media and chats;
 - l. Establish any other rule regarding the administration of the GCR;
 - m. Regulate any other matter for which the Constitution or the By-Laws have authorized the use of Standing Orders; and
 - n. Repeal or amend Standing Orders that are already in force.
2. Any dispute regarding the interpretation of Standing Orders shall be referred to the Chair for resolution.
3. When resolving a dispute under Article 28.2, the Chair shall interpret the Standing Orders in a manner that does not conflict with the Constitution and the By-Laws. In the event of any conflict, the provisions of the Constitution and of the By-Laws shall prevail.

Article 29: Procedure to pass Standing Orders

1. Any GCR Member may propose Standing Orders.
2. The proposed Standing Order shall be submitted to the Chair.
3. Standing Orders shall be passed after a simple majority vote by the GCR Executive, and a simple majority vote at a GCR General Meeting.
4. The proposer has the right to attend and speak at the Executive Board Meeting when their proposed Standing Order is being discussed, even if they are not an Executive Member.
5. Standing Orders may be approved through referenda, in accordance with the procedure outlined in Article 32.
6. Once a Standing Order is approved, it shall be promptly published on the GCR website and shared across GCR social media platforms to ensure visibility to all GCR Members. The Standing Order enters into force immediately upon publication unless the Standing Order specifies otherwise.

Article 30: Motions

1. Any GCR Member may propose Motions.
2. The proposed Motion shall be submitted to the Chair, who shall include it on the agenda for the next GCR General meeting.
3. Motions shall be approved by a simple majority vote at a GCR General Meeting.
4. Motions may be approved through referenda, in accordance with the procedure outlined in Article 32.
5. Once a Motion is approved, it shall be promptly published on the GCR website and shared across GCR social media platforms to ensure visibility to all GCR Members.

Article 31: Calls for referenda

1. A referendum may be called for purposes including, but not limited to, determining the will of GCR Members on a specific issue, passing a Motion or Standing Order, or repealing a Standing Order.
2. A referendum may be called either by:
 - a. A GCR General Meeting, through passing a Motion which resolves to hold a referendum. The Motion shall include the question to be posed and, if the referendum is being called to pass a Motion or a Standing Order, the text of the proposed Motion or Standing Order; or
 - b. The Committee, through passing a resolution, proposed by the President, by a simple majority vote. The resolution shall include the question to be posed and, if the referendum is being called to pass a Motion or a Standing Order, the text of the proposed Motion or Standing Order.

Article 32: Referenda

1. The Chair shall oversee the conduct of referenda.
2. No referenda may be held prior to one week from the day they are called.

3. The Chair shall provide GCR Members with at least seven days' notice of a referendum, including the question to be put forward. If the referendum is being called to pass a Motion or Standing Order, the notice shall also include the text of the proposed Motion or Standing Order.
4. Referenda campaigns shall start only after the notice outlined in Article 32.3 is provided and shall end at midnight on the voting day.
5. The rules for referenda campaigns shall be the same as the rules for electoral campaigns laid out in Article 37, with the following changes:
 - a. The only publicity that may be produced is a document of not more than 500 words to be displayed on the referendum ballot and the GCR noticeboard, if any, and emailed to all GCR Members. Any group of GCR Members may request to produce such a document, and such requests shall be granted by the Chair. All documents shall conform with the Constitution, the By-Laws and the Standing Orders.
6. Polling must be done by secret ballot.
7. Voting shall take place from 7 am to 11 pm on the polling day.
8. All referenda, unless specified otherwise in these By-Laws or in Standing Orders, require a simple majority to pass.
9. For all referenda results to be valid, unless specified otherwise in these By-Laws or in Standing Orders, at least one-tenth of all GCR Members must participate in the vote. If this minimum turnout is not met, referenda shall be considered rejected.
10. The results of a referendum are binding, providing they are within the law and the Constitution, and not counter to the Objects of the GCR.
11. Interpretation of the outcome of a referendum is the responsibility of the Committee, but the Committee shall make clear how they intend to interpret the question when it is submitted if there is any ambiguity.

Part VI: Elections

Article 33: The Elections

1. The Chair shall oversee the conduct of election operations. In the event that the position of Chair is vacant, or if the Chair is a candidate in the elections, the Secretary shall assume all Chair's responsibilities listed in Part VI and fulfil them impartially. If the position of Secretary is also vacant, or if the Secretary is also a candidate in the elections, the President shall assume the Chair's responsibilities and fulfil them impartially.
2. There shall be two sets of elections held per academic year, structured as follows:
 - a. The Michaelmas Term elections, which are normally held on the Saturday of the Second Week of Michaelmas Term; and
 - b. The Hilary Term elections, which are normally held on the Saturday of the Second Week of Hilary Term.
3. The following positions shall be open to all GCR Members in the Michaelmas Term elections:
 - a. Chair;
 - b. One Vice President for Academic Affairs;
 - c. One Vice President for EDI Affairs;

- d. One Vice President for Social Affairs;
 - e. One Vice President for Welfare Affairs; and
 - f. One Officer for each Body of Officers position.
4. The following positions shall be open to all GCR Members, with the restrictions provided by Article 34, in the Hilary Term elections:
- a. President;
 - b. Secretary;
 - c. Treasurer;
 - d. One Vice President for Academic Affairs;
 - e. One Vice President for EDI Affairs;
 - f. One Vice President for Social Affairs;
 - g. One Vice President for Welfare Affairs; and
 - h. One Officer for each Body of Officers position which shall be held by two individuals according to Standing Orders.

Article 34: Eligibility Restriction for the Hilary Term Elections

1. GCR Members who are studying at the College for a degree with a duration of less than two academic years or are in the final three Terms of their studies at the College shall be eligible to run as candidates for the positions open in the Hilary Term elections only in the absence of candidacies from GCR Members who are going to continue their studies at the College in the following academic year. Should any continuing GCR Member stand for a position, those completing their studies at the College shall not be included on the ballot for the same position.

Article 35: Election Operations

1. The order of operations for elections shall be:
 - a. nominations, regulated by Article 36;
 - b. electoral campaign, regulated by Article 37;
 - c. hustings, during the electoral campaign, regulated by Article 38;
 - d. voting, regulated by Article 39; and
 - e. announcement of the results, regulated by Article 39.
2. Notice of elections shall be given at least two weeks in advance of the day of the elections to all GCR Members, including those on their year abroad.
3. The Chair shall be responsible for publicising the elections.

Article 36: Nominations

1. Nominations shall open at noon on Monday of the First Week of the Term in which elections are held and shall close at noon on Monday of the Second Week of the Term.
2. GCR Members may nominate themselves by submitting their candidacy to the Chair.
3. GCR Members may nominate themselves for up to two positions, specifying their first-choice and second-choice preferences. If a member is elected to their first-choice

position, their second nomination will be automatically voided, unless there are no other candidates for the second position.

4. If, at the close of nominations, the number of nominations is insufficient to fill all vacancies, the nomination period shall be extended by an additional 24 hours, and notice of this extension shall be provided to GCR Members.
5. Candidates names shall be published by the Chair immediately after the close of nominations.

Article 37: Electoral Campaign

1. The electoral campaign shall start only after the close of nominations and shall end at midnight on the election day.
2. No campaign material whatsoever may be distributed, displayed or shared on social media platforms before the close of nominations.
3. All candidates may produce a manifesto, limited to one A4 page in dimensions. A copy of each manifesto shall be displayed on the ballot and the GCR noticeboard, if any, and emailed to all GCR Members. Each candidate may distribute up to thirty campaign flyers or leaflets and share one piece of campaign content on the GCR social media platforms.
4. No other campaign material may be produced by candidates.
5. Campaign material that could be perceived as a violation of the College's Code of Student Discipline is forbidden.
6. Intimidation and coercion of voters are forbidden.
7. Candidates may not, in their campaign material or otherwise, express support for another candidate.
8. Committee Members shall remain impartial and refrain from publicly favouring, undermining, or endorsing any candidate during electoral campaigns and hustings. This provision applies even when Committee Members are running for re-election to positions within the Committee. Committee Members who are candidates shall have the right to campaign for themselves.
9. The Chair shall take all necessary measures to enforce the provisions of this Article.

Article 38: Hustings

1. Hustings shall occur on either Tuesday, Wednesday, Thursday, or Friday of the Second week of the Term in which elections are held, as determined by the Chair.
2. Hustings shall occur in the Combined Common Room at St Antony's College. Hustings may alternatively be conducted in another physical location upon decision of the Chair.
3. The Chair shall oversee the conduct of hustings ensuring:
 - a. Candidate speeches will be given in reverse order of nomination and are limited to five minutes;
 - b. Questions to the candidates happen after speeches; and
 - c. Candidates and GCR Members do not make comments that could be perceived as a violation of the College's Code of Student Discipline.

Article 39: Voting

1. Voting shall take place from 7 am to 11 pm on Saturday of the Second Week of the Term.
2. If it becomes necessary to change the date on which elections are held, the Chair shall decide the day to which the elections shall be moved, giving at least 96 hours' notice.
3. Polling must be done by secret ballot and Single Transferable Vote (STV) System, in which R.O.N. (re-open nominations) must be a candidate.
4. If only one candidate is running for a position, they shall be elected only if at least 5% of all GCR Members cast a vote in their favour.
5. The results shall be announced by the Chair to all GCR Members.
6. If R.O.N. (re-open nominations) is the most voted option, only after the results are announced the Chair shall convene a GCR General Meeting to fill the vacancy. Any GCR Member may nominate themselves either by emailing the Chair or during the meeting. The Committee Member shall be elected during the meeting, where GCR Members vote by a show of hands. The candidate receiving the most votes shall be elected.

Article 40: Michaelmas Term By-Elections

1. If a position on the Committee becomes or remains vacant within the month preceding the start of Michaelmas Term, a by-election to fill the vacant position shall be conducted concurrently with the regular Michaelmas Term elections.
2. By-election operations shall follow the same provisions outlined for regular elections in Part VII.
3. Any member elected through a by-election shall serve only for the remainder of the unfinished term of office.
4. Vice Presidents elected through a by-election shall not be included in the presidential line of succession outlined in Article 13.

Part VII: Final Provisions

Article 41: Definitions of Words and Phrases in the Constitution

1. In accordance with Article 1 of the Constitution, the following words and phrases in the Constitution are defined as follows:
 - a. In Article 5.3, the words 'Executive positions' are defined as the Executive Board positions elected in the Hilary Term Elections.
 - b. In Article 5.4, 'who has suspended their studies' is defined as the GCR Member who has suspended their studies and by their own free will formally communicates to the President the suspension by sending an email from their institutional email address.
 - c. In Article 9.3, the phrase 'The membership of the Executive is' refers to the positions that must be included in the Executive Board, although additional Executive Members may also be established by the By-Laws.

Article 42: Entry into force

1. These By-Laws shall take effect on the 21st of October 2024.
2. All previous By-Laws of the GCR are hereby and forthwith expressly revoked.